



Position Available

ASSISTANT COORDINATOR – BAYWATCHERS MONITORING PROGRAM

Temporary – Summer 2024

Position Summary

The Assistant Coordinator supports the organization's objectives of developing watershed residents into Bay stewards and understanding the Buzzards Bay ecosystem and its response to human-related impacts in order to guide restoration and protection. The Assistant Coordinator supports a long-term, water quality monitoring program to gather high quality scientific data to support conservation, restoration, and protection of our water resources.

The Assistant Coordinator is responsible for helping to coordinate the bay-wide, volunteer Baywatchers Monitoring Program, to maintain programmable continuous water quality sensors at 15 locations around Buzzards Bay and on Martha's Vineyard, and with additional watershed natural resource monitoring programs (stream flow, anadromous fish, etc.). The Assistant Coordinator position is a combination of fieldwork, lab work, working with citizen volunteers, and data entry. The Assistant Coordinator must be able to follow directions, pay attention to detail, and accurately record data.

This full-time, seasonal position is from May to August and reports directly to the Buzzards Bay Coalition's Director of Monitoring Programs. The schedule is variable with early morning sampling frequently required and averages 40 hours per week. The Assistant Coordinator will be required to comply with the Buzzards Bay Coalition's safety protocols. The position is based at the Coalition's Science and Field Operations Center in Marion, MA

Specific Responsibilities

Tasks include, but are not limited to:

- Construct, maintain, and calibrate water monitoring equipment.
- Assist with recruiting and training and working closely with approximately 180 "Baywatchers" volunteers.
- Assist in the organization, distribution, and collection of water monitoring supplies and equipment.

- Collect water samples and field measurements of water quality characteristics such as salinity, dissolved oxygen, temperature, water clarity, and filter samples for nutrient and chlorophyll analysis.
- Support programmable continuous water quality sensor monitoring through data retrieval, field calibration checks, and removal of biofouling.
- Assist with transportation of water samples and water sampling equipment.
- Data entry and quality check of weekly water quality data from volunteer data sheets.
- Assist with other watershed monitoring projects: river flow/temperature monitoring, river herring counting, etc.
- Assist with Buzzards Bay Coalition organized outreach and Bay education events as needed.

Professional & Personal Qualifications

- At least two years of college training, preferably with environmental science topics.
- Ability to work well with and train volunteers.
- Excellent communications skills.
- Comfortable working in the field under physical conditions including accessing the water over uneven and/or rocky terrain, heat, humidity, wet, and buggy, as well as carrying equipment up to 30 pounds for a mile.
- Ability to work independently and as part of a team.
- High energy level, well-organized, and able to take initiative.
- The Assistant Coordinator must have his/her own reliable transportation to cover monitoring in the Buzzards Bay watershed (mileage will be reimbursed).
- Enthusiastic commitment to the mission of the Buzzards Bay Coalition to protect the Bay.
- Familiarization with Buzzards Bay is a plus.
- Familiarization with Excel data entry a plus.

Salary/Benefits

This is a temporary at-will position starting in May and ending in August working out of the Marion Science & Field Operations Center. The schedule is variable and averages 40 hours per week for this position. Hourly rate is \$18.00 per hour. Travel will be reimbursed at the prevailing IRS rate per mile.

To Apply

Interested applicants should send a letter, resume, and references to: Tony Williams-Director of Monitoring Programs, Buzzards Bay Coalition, 114 Front Street, New Bedford, Massachusetts 02740 or e-mail williams@savebuzzardsbay.org

Buzzards Bay Coalition is proud to be an Equal Opportunity employer. All qualified persons are encouraged to apply and will be considered without regard to race, national origin, gender, gender identity or expression, sexual orientation, disability, age, religion, or veteran status.