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Bourne Community Boating, Inc.

▪ P.O. Box 3157 ▪ Bourne, MA 02532 ▪ www.bournecommunityboating.org

2022 Sailing Instructor Job Description

**JOB TITLE: Summer Sailing Instructor(s). \$20.00 hr, Level I, over 18 years of age.
Summer Sailing Assistant(s) \$18.00 hr, Level I, under 18 years of age**

JOB SUMMARY: Bourne Community Boating on Cape Cod seeks enthusiastic, creative and highly qualified sailing instructors for the 2022 sailing season: mid- June through August. These positions are full-time and will work primarily Monday through Friday 8am-5pm although some additional Saturday or evening hours may be required. BCB's summer program consists of two weeks of staff training and "get ready" followed by eight weeks of Summer Sailing School which is primarily focused on youth sailing instruction.

ESSENTIAL RESPONSIBILITIES: Teach sailing classes for children and adults as assigned; including lesson planning, program preparation, coordination of resources with other staff and collaborating with the Program Director(s); maintaining a safe and effective learning environment for a group of students; clean up and basic repairs. *Non-essential functions vary as they are assigned.*

MINIMUM EDUCATION REQUIRED:

- US Sailing Level 1 certification or higher, or equivalent.
- CPR, First Aid, and Safe Powerboat Handling.

EDUCATION PREFERRED:

- Lifeguard certification
- USCG Launchtender-or higher- license.
- Completed one or more years of college level education.

PHYSICAL DEMANDS (subject to change):

The following abilities are required for this position:

- Independently and safely move between docks, boats and other floating objects with varying size gaps over water; assist others in doing the same.
- Move safely over uneven or slippery terrain/ shifting surfaces and to assist others in doing the same.
- Manual dexterity and mobility including basic/fine grasping and manipulation for safe and effective use of ropes, wires, levers and simple tools and the ability to operate all aspects of power and sail boats.
- Hear and respond quickly to sounds and instructions, communicate effectively in loud areas and identify potentially dangerous situations.

- See and respond to dangerous situations including near, far, peripheral, depth perception; distinguish basic colors.
- Work in extreme weather including continuous exposure to bright sunlight, extreme heat, humidity, cold or precipitation.
- Wear personal protective gear correctly for the entire working day.
- Lift, push, pull 50 pounds regularly
- Consistent willingness to embrace life.

GENERAL WORKING CONDITIONS

This position is based entirely outdoors; it is subject to a wide range of weather conditions including cold, heat, precipitation, wind, bright sunlight, dim light and environmental noise. The majority of the working day is spent on salt water in or on power or sail boats. This employee will be expected to work as part of a team of instructors to achieve a safe, fun and effective experiential environment for our learners. The position requires good communication skills including clear speech, effective listening and following through with directions.

Mental Activities

While performing the duties of this job, the employee is regularly required to read, speak, write and understand English and use customer service skills. This instructor is frequently required to utilize interpersonal, teamwork, decision making skills, creativity, independent judgment, discretion, problem solving and supervisory skills. Empathy for diverse learners and flexibility with varying circumstances are important capabilities here.

This job description is subject to change at any time.

Application Materials: Please send resume and a cover letter, including contact information for 2-3 references to: Bourne Community Boating, PO Box 3157, Bourne MA, 02532 or email johanna@bournecommunityboating.org.

Bourne Community Boating is an equal opportunity employer. CORI background check required for employment