

NORTHEASTERN UNIVERSITY MARINE SCIENCE CENTER
ASSISTANT OUTREACH INSTRUCTOR (SEASONAL, PART TIME)

POSITION DESCRIPTION

Since 1967, **Northeastern University's Marine Science Center (MSC)** has generated outstanding teaching and research in the marine sciences. The MSC's Outreach Program reaches approximately 8,000 people per year through various programs and events, and has traditionally focused on serving youth and the local community in eastern Massachusetts. This position reports to the Outreach Instructor, and is responsible for assisting with the coordination and delivery of marine science outreach programs with youth in field and classroom settings.

ESSENTIAL RESPONSIBILITIES

- Assist with day-to-day operation of outreach programs.
- Deliver field and classroom lessons to PreK-12 students.
- Maintain outreach program materials and equipment, ensuring that resources are maintained, stocked and ready for future programs and events.
- Assist with care and maintenance of outreach aquaria.
- Assist in planning and delivery of special events

QUALIFICATIONS

- Bachelors degree required in marine biology, environmental science, or related field
- Two+ years of experience working with youth
- Excellent organizational and communication skills
- Professional and mature, with a strong customer service ethic
- Ability to comfortably lead groups on foot over uneven and slippery rocky shore
- Ability to lift and move 30-40 lb. buckets of seawater
- Willingness to drive University vehicles required (eligible drivers must possess a valid US drivers license, be 21 years old, and have a clean driving record for the past 3 years)
- Ability to work independently and as part of a team
- Basic knowledge of New England coastal habitats strongly preferred
- Willingness to work flexible hours, including occasional evenings and/or weekends
- First Aid and CPR certification preferred, or willingness to become certified

TERM AND COMPENSATION

This is a seasonal, hourly position. The wage is \$15 per hour, and the ideal candidate will be available from May through mid-November. Hours vary weekly, and a "typical" week will be approximately 15-20 hours. However, there are a few weeks with no hours and a few weeks where there will be up to 40 hours. There is Occasional evening and weekend work

CONTACT INFORMATION

Apply ASAP! The position will be open until filled. Please send a letter of interest, resume, and contact info for three references to:

Val Perini, Outreach Program Coordinator

Northeastern University Marine Science Center, 430 Nahant Road, Nahant, MA 01908

email: v.perini@northeastern.edu // fax: 781-581-6076 // web: northeastern.edu/marinescience

Northeastern University is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status.