



Commonwealth of the Northern Mariana Islands  
**OFFICE OF THE GOVERNOR**  
**Bureau of Environmental and Coastal Quality**  
Division of Coastal Resources Management  
P.O. Box 10007, Saipan, MP 96950  
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Frank M. Rabauliman  
Administrator

Frances A. Castro  
Director, DCRM

## **JOB ANNOUNCEMENT**

### **POSITION AND SALARY:**

Lead Coastal Resources Planner

\$40,000 - \$42,000, determined by the qualifications of the appointee

### **LOCATION:**

Office of the Governor, Division of Coastal Resources Management (DCRM)  
Saipan, Commonwealth of the Northern Mariana Islands

### **OVERVIEW:**

This position will serve as the Lead Coastal Resources Planner at the Division of Coastal Resources Management, under the Bureau of Environmental and Coastal Quality. She/He will lead and provide coordination for the Planning section at DCRM and works most closely with the GIS Specialist, Coastal Resource Planner, Coastal Coordinators and the Grants Program Manager.

### **DUTIES AND RESPONSIBILITIES:**

- Lead implementation of all projects that fall under NOAA'S Program Changes Grants Program (CZMA Section 309) in any of the following categories: wetlands, coastal hazards, public access, marine debris, special area management planning, ocean resources, cumulative and secondary impacts, energy and government facility siting and aquaculture.
- Provide coordination for planning projects including: coordinating with partner agencies; integrating work plans and budgets; facilitating stakeholder committee meetings; assisting with contracting for special studies; supporting outreach to the general public.
- Coordinate grant writing efforts with Grants Program manager to obtain additional funding for any aspect of CRM work.
- Lead the development of plans and projects that meet both local and federal wetlands standards for wetland protection.
- Perform education and outreach as outlined in federal funding objectives that relate to watershed planning, NPS, wetland protection, habitat restoration, and other coastal management issues.
- Coordinate development of plans and strategies to implement the CZMA program in the CNMI.
- Coordinate with CRM permitting section to review permit applications for compliance with CRM Wetland and NPS regulations.
- Monitor, track and evaluate implementation of projects within the Planning section.
- Coordinate CRM Planning activities with relevant CNMI, regional and federal partners.
- Lead the coordination of Climate Change adaptation planning and strategy development within CRM, in coordination with relevant stakeholders.
- Conducts other related duties as assigned by the DCRM Director.

**EDUCATION REQUIREMENTS:**

Master's Degree or higher from an accredited university in natural resources management, environmental or biological sciences, urban planning, environmental law, or other related discipline. A Bachelor's Degree in similar fields plus three (3) years of professional experience in work relevant to this position such as: natural resources or environmental planning or coordination; community watershed planning; watershed assessment; or implementing nonpoint pollution program. Also relevant project management experience required. A Master's degree in one of the above field may substitute for the bachelor's degree and required professional experience

**OTHER REQUIREMENTS:**

- Experience in interagency coordination, project management and grants management
- Excellent writing, verbal, and computer skills
- Willingness to travel as required
- Must be a citizen of the United States or green card holder.

For questions or clarifications, contact Fran Castro, Director of DCRM by email at [francastro.crm@gmail.com](mailto:francastro.crm@gmail.com).

To apply, please send a cover letter, resume and copies of your unofficial transcripts to Fran Castro, Director, Division of Coastal Resources Management, P.O. Box 10007, Saipan, MP 96950 or by email to Fran Castro at [francastro.crm@gmail.com](mailto:francastro.crm@gmail.com) by 4:30 pm (CNMI/Guam time) on Thursday, May 15, 2014.