

Job Title: *Chasing Ice* Ohio Tour Assistant

Date of position: Late February to May 1st, 2014

Job Description:

The *Chasing Ice* team is seeking a motivated individual who lives in the Columbus, Ohio region to support our team with the *Chasing Ice* Tour Ohio. The position requires attendance on location from March 1st-May 1st 2014. We will be hosting screening events on average, twice a day, 6 days a week for two months and are seeking technical and organizational support for our screenings, as well as marketing and media outreach in the area. Ideal for communications specialist or student.

Required Skills:

- A passion for logistics and organization
- Strong communication and people skills
- Ability to handle stressful situations with a smile
- Basic understanding and familiarity with climate change science
- Experience with Microsoft Office, Google Docs, Mac OS, etc
- Team compatibility and good sense of humor
- Experience with social media applications
- Strong writing and editing skills
- Ability to manage a merchandise table
- Ability to assist with technical set-up of projector, sound system and blu-ray player
- Must have own transportation and ability to travel to site locations

Apply:

Salary will be commensurate with experience. Position open until filled.

Please contact *Chasing Ice* Assistant Tour Manager, Sierra Voss
<sierra@chasingice.com> to apply or request more information.

Applications must include resume and cover letter.